

Project Management Meeting Minutes

Harrisville City Office

Thursday, June 13, 2019

9:00 a.m.

Visitors:

Crystal C.

L.G.

Attendance:

Matthew Robertson (Engineer)

Bill Morris (City Administrator)

Laurence Boswell (Land Use Coordinator)

Blake Carlin (Bona Vista Water)

Sean Lambert (Public Works)

Ryan Barker (Northview Fire)

Grover Wilhelmsen (City Council)

Ronda Kippen (Community Developer)

**1) Meet with Pat Burns about preliminary approval for Warren Hallow Subdivision to be located off Larsen Lane. Parcel #'s include: 110270022, 110270034, 110270033, 113180001.**

- a. On the west side of the property, there is a man hole that the storm drain will drain into. Mr. Burns plans on putting a retention basin at the location of the man hole. Mr. Burns also met with Randy Marriott and will connect to the ditch on the north side of Larsen Lane. The ditch will be piped and maintained by an HOA. The final plat will include specific requirements for how the HOA will maintain everything within the subdivision.
- b. Sean Lambert shows concerns for having a private secondary water system within the City. There has to be a secure contact if any issues are to occur with the system. Sean also mentioned a man's home in the ivory home subdivision that might be affected by Burn's project.
- c. Ronda Kippen suggests that there be a note on the plat that states an HOA will be maintaining the secondary water and then referencing the HOA and all the details in the CC and R's. Ronda wants to make sure that none of the responsibility comes back on the City.
- d. The HOA will only maintain the secondary water. The streets and the retention basin will be maintained by the City. Lot 12 will be the retention pond, not a buildable lot. Ryan Barker asked about the temporary turn around on the east side. Matthew Robertson said the City standard for turn arounds is different than shown on the plat. Ronda suggest that the lots 7 and 23 will be used for a temporary turn around until another development connects to the road. When the connection occurs, the temporary turn around easements

will be vacated and the areas of the lots will no longer be encumbered by the temporary turn around easement.

- e. There is a cul-da-sac located on the south side of the subdivision proposal that could be removed. Mr. Morris suggested taking the road and extending it down to 700 N, traversing through the Jennings Subdivision. There is a dedication on the Jennings Subdivision plat for a 60 foot right of way. Sean and Mr. Morris suggest Pat get rid of the cul-da-sac and stub into the end of his property. The City will plan on developing the public road through the Jennings Subdivision.