

**MINUTES OF HARRISVILLE CITY  
CITY COUNCIL MEETING  
Tuesday, May 9, 2017 – 7:00 p.m.  
Council Chambers  
363 West Independence Blvd  
Harrisville, Utah 84404**

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**Present:** Mayor Bruce Richins, Council Member Jeff Pearce, Council Member Gary Robinson, Council Member Jennifer Jensen, Council Member Ruth Pearce, Council Member Austin Tracy.

**Staff:** Bill Morris, City Administrator, Sean Lambert, Public Works Director, Bryan Fife, Recreation Director, Max Jackson, Police Chief, Laurence Boswell, Land Use Coordinator, Pam Crosbie, Finance Clerk, Lynn Fortie, Treasurer.

**Visitors:** Allen Walters, Rick Levi?, Johnathon Hadley, Kabel Martin, Gage Christensen, Joseph Abbott, Michelle Tait, Arnold Tait, Blaine Barrow, Adrienne Rees, Aspen Teuscher, Makeny Hess.

**6:00 P.M. BUDGET WORK SESSION**

Mayor Richins called the work session to order. This discussion will be referencing the tentative budget worksheet handed out at the May 2<sup>nd</sup> work session.

Max Jackson pointed out the highway safety and seatbelt shifts have not been completed for this budget year. We can zero out that line item if necessary; it will show a negative balance but grant revenue will come in later. Pam Crosbie said the computer equipment budget can be reduced by \$400. Council Member Tracy commented the Easter Egg hunt can be reduced to \$500 by recycling the eggs. Max Jackson also reduced the physical fitness incentive to zero.

Council Member Robinson asked what the cost of operating the parks and recreation with no city subsidizing. He feels it is not taxpayer's responsibility to fund recreation. He has no expectation people are going to fund his recreation. Bryan Fife said there would have to be a fee of about \$175 per person if the city does not subsidize recreation.

Council Member Jensen said this is not a good idea and residents would not like that. She is pleased with how the budget is right now. Council Member R. Pearce expressed she agrees with Council Member Robinson.

Council Members Jensen and Tracy feel that recreation programs help youth and are worth the city's continuing support. Council Member Jensen said this would not be the savings Council Member Robinson is eluding. Council Member Robinson estimated a quarter of a million dollars with wages and everything. Council Member Jensen asked Council Member Robinson why he would want to devalue a city. Council Member Robinson said he would like an opt-out recreation system. Council Member Jensen expressed that we are creating a community. Council Member Robinson said he is concerned with entitlements. Mayor Richins challenged Council Member Robinson about hunting being subsidized by Utah tax payers. Council Member J. Pearce said he feels recreation keeps kids out of trouble. Max Jackson said he is a huge advocate for

after school programs and summer programs. Council Member J. Pearce reminded Council they need to represent everyone in the city. We need to be a community; that's what make us unique. Council Member Jensen feels recreation brings people together. Council Member Tracy commented kids who participate in sports have more respect for the parks. Council Member Robinson posed the question where we are going to get \$150,000. Council Member Jensen pointed out this is a tentative budget; nothing is set in stone. Mayor Richins asked who is for or against cutting recreation including summer camp. Council Members Jensen, Tracy, R. Pearce, and J. Pearce voted no. Council Member Robinson voted yes.

Council Member Robinson asked what the maximum contribution to the rainy day fund can be every year. Lynn Fortie said 25% of the general fund. Council Member Robinson commented we need to be prepared because the storm water drainage system is going to fail. Sean Lambert said we have ongoing maintenance for that and have enough funds to cover emergencies. Council Member Robinson feels that the system may fail all at once and could put the city in a bad sport. He feels like the city cannot grow after a certain point. Sean Lambert explained the money we receive from new permits is not going to repair the sewer. Council Member Robinson said he feels like we need to be more prepared for the city and make sure we keep our rainy day budget filled.

Mayor Richins suggested some changes on the revenue. He believes this should be higher than what is currently projected. He suggested increasing building permits in between what we made last year and the average.

Bill Morris asked if we can increase the budget for the building permits and plan check fees based on the proposed new development. Sean Lambert indicated this could probably be increased. Council Member Jensen agreed saying those items are reasonable and realistic. Bill Morris said he feels hopeful and will try to bring the administrative end into this to make it all happen. He suggested a slight increase for sales tax.

Council Member Robinson asked about the changes with business licensing requirements. Pam Crosbie said we are licensing the same; most of our home occupations have impact on the city. Unless they specifically asked to be exempt, we keep the fees the same. If the approach the city for a license, we can charge a licensing fee. Bill Morris pointed out fees for home occupations are low for people who are just starting their business. Council Member J. Pearce asked the difference between the tax fee and in lieu. Lynn Fortie stressed he does not think we can raise that. Franchise tax includes cable, phone, and energy. It might be a little low because we have been paying back an incorrect payment. This could probably increase slightly. Pam Crosbie commented the amount of solar panels that have been installed might have a detrimental effect on energy tax received. Mayor Richins proposed an increase. The current cash reserve balance is estimated at \$80,000, any overflow from the last fiscal year should cover that. Bryan Fife asked to increase Heritage Days back to \$10,000. Mayor Richins agreed. Council Members Tracy and Jensen agreed. Council Member Jensen suggested approaching businesses to donate eggs for the Easter Egg hunt for next year. Bill Morris also suggested collecting candy from several sources or a different source for additional savings. Mayor Richins asked if anyone was opposed to increasing Heritage Days budget to \$10,000. Current cash reserve balance is \$79,000.

Mayor Richins asked Lynn Fortie to input all the changes made thus far and bring an amended work sheet to the next meeting. June 13<sup>th</sup> is the scheduled day to adopt the final budget. Lynn Fortie and Bill Morris explained the sewer fund. There is a budget of just over \$1 million, but we do not expect to spend all of that money. Sean Lambert explained storm water funds pay for all the maintenance on our retention basins; including street sweeping and the chemicals to spray the basins. Bill Morris explained the garbage fund. What we pay Waste Management is less than what we are collecting. This margin is within 5% higher than the expenditure.

Council Member Robinson asked if the city is working with the sewer company off of Independence to improve the line. He feels this is super bad when installed. Bill Morris explained the only thing we have done is worked to install a separate line to help take off the load from our sewer lines. Recent issues are caused when we get a super storm that will flood people's houses because residents need to install sump pumps on their lot. Council Member Robinson said he thought there was supposed to be another main line tied in. Bill Morris said if there is a desire to make a change to infrastructure this needs to be included in the Capital Investment Plan. This might even qualify for CDBG money. Sean Lambert said he would look into it.

Mayor Richins adjourned the budget work session.

### **7:00 P.M. CITY COUNCIL MEETING**

#### **1. Call to Order. Mayor welcomes scouts.**

Mayor Richins called the meeting to order and welcomed all visitors including Boy Scout Troop 694.

#### **2. Opening Ceremony.**

Boy Scout Gage Christensen, Troop 694, led the pledge of allegiance and Council Member J. Pearce conducted the opening ceremony.

#### **3. Consent Items.**

- a. Approve the minutes of April 25, 2017 and May 3, 2017 as presented.

Council Member J. Pearce pointed out an error in the April 25<sup>th</sup> meeting minutes. Section "C" on page 6 should read 35% commercial with 65% residential.

**MOTION: Council Member J. Pearce motioned to approve the minutes of April 25, 2017 as amended and May 3, 2017 as presented. Council Member R. Pearce seconded the motion. All Council Members voted aye. Motion passed.**

#### **4. Business Items.**

- a. Discussion/possible action to purchase new truck for Public Works. Sean Lambert explained he is selling the 2009 bobtail truck that we do not utilize all summer long, just in the winter to plow snow. The new truck will only cost the city \$300. New features on the truck will help the public works department oversee the needs in the city. Mayor Richins pointed out there have been multiple repairs on the old truck. Sean Lambert mentioned this truck just sits around most of the time; we do not use the

bobtail on it. Council Member Robinson asked what would happen if we just sold the truck and did not buy a new one. Sean Lambert said there would be more wear and tear on the other trucks, it would take longer to plow the roads during the winter and we can only use the older truck during the winter months. He feels it would be better to have a smaller truck that enables use all year long.

**MOTION: Council Member Ruth Pearce motioned to ratify the purchase of 2017 Dodge Ram 5500 for Public Works. Council Member Jennifer Jensen seconded the motion. A Roll Call vote was taken.**

<b>Council Member Tracy</b>	<b>Yes</b>
<b>Council Member R. Pearce</b>	<b>Yes</b>
<b>Council Member Jensen</b>	<b>Yes</b>
<b>Council Member Robinson</b>	<b>No</b>
<b>Council Member J. Pearce</b>	<b>Yes</b>

**Motion passed 4-1.**

- b. Discussion/possible action to approve Harrisville Resolution 17-03; a resolution approving an Interlocal Agreement between Harrisville City and Weber County for RAMP funding.

Bill Morris explained this is the \$5,000 included in the history line item for the RAMP grant. We were the first city to turn in a RAMP grant application. We also applied for the Millennial Park parking area but we were not granted funds for that this year. This grant will include the history that staff member Shanna Edwards kept and will digitize the project. If Council approves this agreement, we can get the funding and start the project. We are required to match the funds. We will pay \$5,000 and receive an additional \$5,000.

**MOTION: Council Member Tracy motioned to approve Harrisville Resolution 17-03; a resolution approving an Interlocal Agreement between Harrisville City and Weber County for RAMP funding. Council Member Jensen seconded the motion. A Roll Call vote was taken.**

<b>Council Member Tracy</b>	<b>Yes</b>
<b>Council Member R. Pearce</b>	<b>Yes</b>
<b>Council Member Jensen</b>	<b>Yes</b>
<b>Council Member Robinson</b>	<b>Yes</b>
<b>Council Member J. Pearce</b>	<b>Yes</b>

**Motion passed 5-0.**

- c. Discussion/possible action to set a public hearing for June 13, 2017 for purposes of amending the FY2016-17 budget in accordance with UCA§ 10-6-127.

Lynn Fortie explained if a department or fund needs to be balanced at the end of this fiscal year, he will propose an amended budget including those changes.

**MOTION: Council Member R. Pearce motioned to set a public hearing for June 13, 2017 for purposes of amending the FY2016-17 budget in accordance with UCA§ 10-6-127. Council Member Robinson seconded the motion. All Council Members voted aye. Motion passed.**

- d. Discussion/possible action on adoption of tentative FY2017-18 budget in accordance with UCA§10-6-113, and set public hearing on proposed final budget for June 13, 2017.

Lynn Fortie had no further comments on the tentative budget.

**MOTION: Council Member Jensen motioned to adopt the tentative FY2017-18 budget and set a public hearing proposed for June 13, 2017 in accordance with UCA§10-6-113, and set public hearing on proposed final budget for June 13, 2017. Council Member Tracy seconded the motion. Council Members J. Pearce, Jensen, Tracy, and R. Pearce voted aye. Council Member Robinson voted nay. Motion passed.**

e. Discussion/possible action to approve Harrisville Summer Camp Program. Bryan Fife explained the summer camp program will need a few hundred dollars in funding and he can pull from existing funds in order to start the camp this summer. Bill Morris asked if this will create a problem for the department budget. Bryan Fife explained no, this would be paid out of an existing budget. He will need \$800 for the next year's budget to continue this program. Council Member Robinson opposed the camp saying he feels there is too much expenditure on programs. Council Member Tracy pointed out it will pay for itself by next year. Council Member Jensen agreed it will pay for itself. Bryan Fife said the \$800 would be used for supplies. He feels this amount will decline over the years as some supplies may be reused.

**MOTION: Council Member Tracy motioned to approve the Harrisville Summer Camp Program. Council Member R. Pearce seconded the motion. Council Members J. Pearce, Jensen, R. Pearce, and Tracy voted aye. Council Member Robinson voted nay. Motion passed.**

Council Member Jensen suggested discussing the fee associated with the program. Mayor and Council gave discussion on the fee.

**MOTION: Council Member Jensen motioned to authorize Bryan Fife base the summer camp fee on what the city costs would be to run the program. Council Member R. Pearce seconded the motion. Council Members J. Pearce, Jensen, R. Pearce, and Tracy voted aye. Council Member Robinson voted nay. Motion passed.**

**5. Public Comments- (3 minute maximum)**

Gary Robinson said he feels that he has treated all of the residents of Harrisville correctly by his vote on some of the motions from this meeting. He feels Council need to be stricter so we do not have to raise taxes in the future.

Michelle Tait expressed her support for the summer camp proposal. She feels this is a great idea for our kids throughout the community. She commended the Council for doing a great job.

Adrienne Rees, Pleasant View, said her neighbor, Kristen Bullock, is suffering from brain cancer. She is asking Council to consider waiving the park reservation fee for a fundraiser they would like to hold on this neighbor’s behalf after she passes away in support of the family. They are planning some activities and they would most likely hold the event on a weekend in August.

Michelle Tait suggested she participate in Heritage Days and have the vendor fee waived. Council Member Jensen said whichever they decide to do, she supports a fee waiver.

Adrienne Rees expressed her support of the summer camp.

**6. Mayor/Council Follow-Up:**

Council Member J. Pearce asked for an update on the progress of the pond. Bryan Fife said we are still working on it and have used volunteers in order to move some of the dirt. Staff is waiting for the dirt/clay to dry out a bit before moving more around. There is still a lot of grading to do. So far, there has been positive feedback. Stocking of the pond should take place this week and again in August. Mayor Richins asked if the clay can be “rolled”. Sean Lambert said that cannot be done.

Bryan Fife gave a brief Heritage Days update. He mentioned the biggest change is moving the breakfast time until after the parade to draw people to the park. Council Member Jensen expressed her excitement for the celebration and asked if there are volunteers that will work for these events. Bryan Fife confirmed there are volunteers lined up to help. Council Member Robinson commended Bryan Fife for how he presents himself and his information before Council.

**7. Adjourn.**

Mayor Richins declared the meeting adjourned at 7:37pm.

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**BRUCE RICHINS**  
Mayor

**ATTEST:**

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**JENNIE KNIGHT**  
City Recorder  
Approved this 23<sup>rd</sup> day of May, 2017